



UNIVERSITAT ROVIRA I VIRGILI
Programa de Doctorat
d'Estudis Humanístics

MOBILITY GRANT FOR DOCTORAL STUDENTS OF THE URV HUMANISTIC STUDIES PROGRAMME

Preamble

Mobility is a key process for the training of research staff, and an opportunity for their consolidation and specialisation.

Grants for short stays abroad are a tool to support the quality and internationalisation of research for researchers in the research phase of their doctoral thesis. The stay in centres, universities or groups of recognised prestige must be an improvement for their pre-doctoral project.

1. Purpose:

To award pre-doctoral mobility grants to carry out short-term research stays in universities or research institutions outside Spain. Applications to attend meetings, seminars, courses or conferences are excluded from this call for applications.

2. Applicants:

Applicants may benefit from this modality if, on the date of submission of applications, and for the duration of the stay, they meet the following requirements:

- a) Be carrying out the doctoral thesis on the URV's Programme in Humanistic Studies.
- b) Carry out the research stay abroad before depositing the doctoral thesis.
- c) Not be on a research staff training programme that includes travel grants.
- d) Persons who have obtained a degree, bachelor's degree, master's degree or equivalent outside the Catalan university system may not carry out the stay in the same country in which they obtained any of these degrees.

3. Duration:

Las estancias de investigación han de tener una duración de 1 a 6 meses.

Las estancias se podrán iniciar antes de la publicación de la resolución de otorgación de la convocatoria.

4. Amount:

The grant for travel and subsistence expenses is up to a maximum of €1,500.

5. Place of presentation of the grant:

Applications for grants must be submitted in accordance with the standard form to the URV's General Registry Office; they must be addressed to the chair of the Academic Committee of the Doctoral Programme in Humanistic Studies. No application will be accepted if it is not processed in this way.

6. Documentation:

The form can be completed in Catalan, Spanish or English.

The standard application form consists of a general form and the following annexed document, which must be attached to the form:

a) Annexed document to the application 'Mobility grant form'. This document includes information on the curriculum vitae of the candidate, the scientific background of the host researcher, group or department and the research project or activity to be carried out.

7. Deadline for submission of applications:

There are two deadlines for the submission of applications, before 31 May and before 30 November.

8. Evaluation and selection

Applications will be evaluated using the following criteria and scores (from 1 to 100):

a) Curriculum: scientific merits, capacity and knowledge of the researcher to develop the project (35/100).

b) Scientific background of the researcher, host group or department (20/100).

c) Adequacy of the host entity in relation to the project to be developed (15/100).

d) Project or research activity to be developed: objectives, methodology, work plan and feasibility in the foreseen time (30/100).

The scientific-technical evaluations of applicants who form part of a current research group recognised by the Generalitat de Catalunya will be increased by 0.15 points.

9. Acceptance of the grant

Acceptance must be formalised by means of a standardised document signed by the grant beneficiary, in which he/she undertakes to join the receiving centre on the scheduled date and to comply with all the conditions set out in the regulatory bases of this call for applications.

The grant acceptance document can be obtained from the Programme's Moodle. The

beneficiaries of the grant, together with the acceptance document, must provide the following documentation:

- a) Photocopy of the NIF, NIE or passport.
- b) Document with the recipient's bank details. The bank account indicated must be from the Spanish State.
- c) Photocopy of the enrolment fee for the doctoral programme.
- d) Original letter of acceptance from the host institution signed by the responsible researcher stating the start and end date of the stay.
- e) Signed declaration of not being on a research staff training programme that includes travel grants.
- f) Certificate from the thesis supervisor approving the project.

10. Resignations and submissions

In the event of any total or partial resignation, or failure to submit the document

of acceptance and the rest of the documentation in the conditions and within the period foreseen in this

call, the resolution body may award the aid to candidates from

the reserve list.

Resignations and substitutions will be notified individually to the person concerned.

11. Changes and incidents

When the circumstances of the case so advise and are duly justified, the Academic Committee may resolve incidents and authorise, at the request of the beneficiary, any variation in the work plan and/or in the proposed project, as the case may be, and also resolve any incident that does not imply a substantial change in the terms of the call.

Applications for a change of centre, duly justified, must be submitted at when the grant is accepted and must include the history of the new host group and, if is appropriate, the modifications that the change of centre entails in relation to the project initially submitted. These applications may only be authorised after prior evaluation and if the quality and interest of the project is maintained.

12. Deadline and form of justification

The beneficiaries of the grants must justify the work carried out and accredit it, at the latest, within a period of one month from the date of completion of the stay by means of the corresponding documents.

The supporting documentation must be submitted to the Secretary's Office of the Department of History and History of Art, once it has been handed in at any of the URV's Registries. To the attention of:

Ms. Eva Ruiz Altés

Secretary's Office of the Department of History and History of Art

Faculty of Arts

4th floor

CAMPUS CATALUNYA

Universitat Rovira i Virgili

Av. Catalunya, 35

The following documentation must be attached:

- a. Detailed scientific report on the achievement of the objectives proposed in the application, in accordance with the standard model that can be obtained from the Programme's Moodle. This report must also be attached in electronic format.
- b. Original certification signed by the researcher responsible for the host centre, of the work or project carried out and the dates on which it was carried out.
- c. Original proof of the dates of travel.

The justification of a research period shorter than that granted may entail the revocation of the proportional part of the period not carried out, provided that the purpose on which the grant was awarded has been fulfilled. If this is not the case, the aid granted will be revoked in its entirety.

Tarragona, January 2025